



Job Announcement Forest Officer

Douglas Forest Protective Association
1758 NE Airport Road
Roseburg, OR 97470
541-672-6507

POSITION: Two Forest Officer positions are available with the Douglas Forest Protective Association (DFPA). These are seasonal positions located in the North Unit with opportunities for year around employment through DFPA's CO-OP program. These positions report directly to the Assistant Unit Forester (AUF). The start date for these positions is **June 16th, 2024**.

This hiring process will also be used to create a hiring list to fill future vacant Forest Officer openings as well as developmental fire warden positions. This list will be considered for the duration of one calendar year.

ORGANIZATION: Founded in 1912, DFPA is a non-profit corporation located in Roseburg, Oregon. DFPA has wildland fire protection responsibilities on 1.6 million acres of membership lands, private, State, County, Bureau of Land Management (BLM) and Bureau of Indian Affairs (BIA) lands within Douglas County. DFPA is a very active and aggressive wildland forest protective association that has a staff of 17 fulltime and 100 seasonal personnel. DFPA is integrated with the Oregon Department of Forestry (ODF) by contract and by ORS Chapters 477 and 526.

LOCATION OF POSITION:

- Douglas Forest Protective Association's North Unit. The DFPA North Unit consists of 6 patrol areas and covers a total of 598,356 acres. The North Unit office is located in Drain, Oregon. This position will be assigned to one of the six patrol areas. Preference will be given to those individuals residing within a 30-minute response to duty station.

RESPONSIBILITIES:

- Directs crews and participates in wildland fire suppression, pre-suppression, fire prevention and safety activities.
- Responsible for wildland fire suppression; serving as an initial attack incident commander directing resources in suppression activities.
- Directs resources by making strategic and tactical decisions.
- Responsible for enforcement of Oregon's forestry fire laws.
- Implements local fire prevention programs and public outreach in an assigned unit.
- Participates in safety meetings. Develops and participates in fire trainings, both formal and experience-based coaching, for cooperators, landowners, and fire crews.
- Operates department vehicles including but not limited to cars, trucks, forklifts, cache vans, All Terrain Vehicle's (ATV's), and fire engines.
- Performs maintenance on fire equipment, buildings, and grounds.
- Completes detailed forms including but not limited to fire reports and legal documents such as burn permits and citations.

- Maintains regular contact with forest operators, landowners and the public involving explanation or interpretation of forest laws and fire programs.
- Builds and maintains positive working relationships with cooperators, landowners, and the public.
- Performs Industrial Fire Inspections and requires certification as a Class A Fire Warden.
- Locates fires using maps, Global Positioning System (GPS) and compass.
- Constructs fire line using hand tools or power equipment. Participates in mop-up duties and operates and monitors firefighting vehicles in support of wildland fire suppression.

MINIMUM QUALIFICATIONS:

- 2 years of experience fighting WILDLAND fires and using wildland firefighting equipment and/or vehicles. (One 3-6 month season is equivalent to 1 year of experience).
- A current wildland qualification as a Single Resource Boss or higher/Individuals with open Single Resource Boss task books will be considered.
- Must have working knowledge of Oregon Forest Law
- Possess a current Oregon Driver's License with an acceptable driving record, Class "C" or higher (Class A CDL is Preferred).
- Must obtain Class A and B Fire Warden certification prior to the 2024 fire season.

DESIRABLE QUALIFICATIONS:

Preference may be given to candidates whose application demonstrate skills, abilities and/or experience in the following:

- Wildland Fire Investigation
- Operating Structural and/or Wildland Fire Engines.
- Operating manual or split-shift transmissions.
- Enforcing forestry laws, rules, and regulations to the public.
- Use of maps, compasses, and GPS.
- Effective conflict resolution.
- Maintains situational awareness at all times.
- Communicates with both internal and external customers including cooperators, landowners, public and fire crews.
- Demonstrates strong decision-making capabilities.
- Works collaboratively as a member of a team.
- Ability to work independently with general direction and minimal supervision.
- Demonstrates strong leadership and mentoring skills and has the ability to direct a crew of diverse individuals.
- Ability to perform in high stress, fast paced emergency situations.
- Ability to complete accurate reports in a timely manner with strong attention to detail.
- Analyzes information and evaluate results to choose the best solution and solve problems.
- Develops specific goals and plans to prioritize, organize, and accomplish your work.
- Maintains an adequate level of fitness to perform assigned duties.

BACKGROUND / PRE-EMPLOYMENT CHECK:

DFPA is committed to providing a safe and productive working environment. To achieve that goal, we conduct background investigations for final candidates being considered for

employment. Background checks may include, but are not limited to, criminal history, national sex offender search and motor vehicle history. The successful candidate will be required to pass a drug screen prior to employment.

Wages:

\$ 4,369 - \$ 6,284 Monthly (\$25.21 – \$36.26 / per hour) Pay is commensurate with experience and qualifications. This position is eligible for overtime compensation.

BENEFITS:

Health, dental, vision, are provided. Annual leave, sick leave, and personal leave available. Association retirement program provided.

APPLICATION:

Applications are available online at <https://www.dfpa.net/employment> Applicants must meet the minimum qualifications in the announcement to be considered for hire. Apply no later than 5:00 p.m., **Friday, May 3rd, 2024**, for consideration. Attach each of the items listed below individually as a Word Document (.doc), PDF (.pdf), or Rich Text Format (.rtf). A complete application packet consists of:

1. Cover letter with a Statement of Qualifications
2. Resume
3. Douglas Forest Protective Association Application for Employment
4. Transcripts (for each degree earned that is listed under qualifications) and/or a Master Wildland Training Record
5. Four References (contact information for professional references including at least one supervisor)

Email completed application packet to Jill Miller, Business Manager at Jill.m.MILLER@odf.oregon.gov

Specific questions regarding this position should be referred to Gregg Mock, North Unit Wildland Fire Supervisor, at the Roseburg Office (541) 672-6507.

IMPORTANT APPLICATION INFORMATION:

Please note that incomplete applications will not be considered. Please remove social security numbers and birthdates from all application materials.

All applicants will be screened based upon desirable qualifications and relevant experience.

Only the most qualified applicants will be scheduled for interviews. All other applicants will be placed in a talent bank for future consideration.

AN EQUAL OPPORTUNITY EMPLOYER

The Douglas Forest Protective Association does not discriminate on the basis of race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy. DFPA is an equal opportunity/equal access employer fully committed to achieving a diverse workforce and complies with all federal and Oregon state laws and regulations regarding non-discrimination.