



Job Announcement

Advanced Forest Officer

Douglas Forest Protective Association
1758 NE Airport Road
Roseburg, OR 97470
541-672-6507

POSITION: An Advanced Forest Officer position is available with the Douglas Forest Protective Association (DFPA). This is a 10-month position located in the District's South Unit. Full time work is available through the districts Co-Op program. The purpose of this position is to provide on the ground coordination and serves as an initial attack Incident Commander. This position is responsible for the administration and enforcement of Oregon's fire prevention statutes and rules. This position serves as the primary operator of an assigned engine or pickup, is responsible for engine/crew readiness and guidance of an assigned crew. This position coordinates and/or performs physical labor necessary to suppress and extinguish wildfire. Duties include detection, pre-suppression, prevention, and suppression. Also completes routine building and ground maintenance. This person works directly for the Assistant Unit Forester/Wildfire Supervisor and may coordinate unit activities and assist the unit forester during routine and fire situations.

ORGANIZATION: Founded in 1912, DFPA is a non-profit corporation located in Roseburg, Oregon. DFPA has wildland fire protection responsibilities on 1.6 million acres of membership lands, private, State, County, Bureau of Land Management (BLM) and Bureau of Indian Affairs (BIA) lands within Douglas County. DFPA is a very active and aggressive wildland forest protective association that has a staff of 17 fulltime and 100 seasonal personnel. DFPA is integrated with the Oregon Department of Forestry (ODF) by contract and by ORS Chapters 477 and 526.

LOCATION OF POSITION:

- The Advanced Forest Officer will maintain an office at the South Unit office in Canyonville, Oregon and within three months assume residency within the Douglas District. Preference may be given to individuals that are capable of responding to their duty station within 30 minutes.

RESPONSIBILITIES:

- Direct crews and participates/oversees wildland fire suppression, pre-suppression, fire prevention and safety activities. Determines fire potential and firefighting resource needs. Serves as incident commander on assigned incidents.
- Participates in public outreach activities such as the home/outdoors show, civic groups, fair and parades.
- Responsible for enforcement of Oregon forest fire laws and implement a local fire prevention program and public outreach in an assigned unit.
- Participates in safety meetings, develops and participates in fire training, both formal and experience based coaching, for cooperators, landowners and fire crews.
- Operates association/department vehicles including but not limited to cars, trucks, forklifts, cache vans, All Terrain Vehicle's (ATV's), and fire engines.
- Performs/oversees maintenance on fire equipment, buildings and grounds.
- Completes detailed forms including but not limited to fire reports and legal documents such as burn permits and citations.
- Maintains regular positive contact with forest operators, landowners and the public involving explanation or interpretation of forest laws and fire programs.

- Performs Industrial Fire Inspections and requires certification as a Class A Fire Warden.

MINIMUM QUALIFICATIONS:

- A current employee, or a seasonal employee who has ended their seasonal employment, of the DFPA.
- 2 years of experience fighting WILDLAND fires and using wildland firefighting equipment and/or vehicles. (One 3-6 month season is equivalent to 1 year of experience).
- A current wildland qualification as a Task Force Leader or higher.
- Must have working knowledge of Oregon Forest Law.
- Possess a current Oregon Driver's License with an acceptable driving record, Class "C" or higher (Class B CDL is preferred).

DESIRABLE QUALIFICATIONS:

Preference may be given to candidates whose application demonstrate skills, abilities and/or experience in the following:

- Wildland Fire Investigation.
- Operating Structural and/or Wildland Fire Engines.
- Operating manual or split-shift transmissions.
- Enforcing forestry laws, rules and regulations to the public.
- Use of maps, compasses and GPS.
- Effective conflict resolution.
- Maintains situational awareness at all times.
- Communicates with both internal and external customers including cooperators, landowners, public and fire crews.
- Demonstrates strong decision making capabilities.
- Works collaboratively as a member of a team.
- Ability to work independently with general direction and minimal supervision.
- Demonstrates strong leadership and mentoring skills and has the ability to direct a crew of diverse individuals.
- Ability to perform in high stress, fast paced emergency situations.
- Ability to complete accurate reports in a timely manner with strong attention to detail.
- Analyze information and evaluate results to choose the best solution and solve problems.
- Develop specific goals and plans to prioritize, organize, and accomplish your work.
- Maintain an adequate level of fitness to perform assigned duties.

BACKGROUND / PRE-EMPLOYMENT CHECK:

DFPA is committed to providing a safe and productive working environment. To achieve that goal, we conduct background investigations for final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search and motor vehicle history. The successful candidate will be required to pass a drug screen prior to employment.

WAGES:

\$4,075 - \$5,592 Monthly (\$23.51 – \$32.26 / per hour) Pay is commensurate with experience and qualifications. This position is eligible for overtime compensation.

BENEFITS:

Health, dental, and vision are provided. Annual leave, sick leave, and personal leave are available. Association retirement program provided.

APPLICATION:

Applications are available online at <http://www.dfpa.net/employment.asp>. Applicants must meet the minimum qualifications in the announcement to be considered for hire. Apply no later than 5:00 p.m. Monday, May 2nd, 2022 for consideration. Attach each of the items listed below individually as a Word Document (.doc), PDF (.pdf), or Rich Text Format (.rtf). A complete application packet consists of:

1. Cover letter with a Statement of Qualifications
2. Resume
3. Douglas Forest Protective Association Application for Employment
4. Transcripts (for each degree earned that is listed under qualifications) and/or a Master Wildland Training Record
5. References (contact information for professional references including at least one supervisor)

Email completed application packet to Jill Miller, Business Manager at Jill.M.MILLER@odf.oregon.gov
Please reference **Advanced Forest Officer** in the subject line.

Specific questions regarding this position should be referred to Brennan Pettibone at (541) 839-4469 office (541) 733-6188 cell

IMPORTANT APPLICATION INFORMATION:

Please note that incomplete applications will not be considered. Please remove social security numbers and birthdates from all application materials.

All applicants will be screened based upon desirable qualifications and relevant experience. Only the most qualified applicants will be scheduled for interviews. All other applicants will be placed in a talent bank for future consideration.

AN EQUAL OPPORTUNITY EMPLOYER

The Douglas Forest Protective Association does not discriminate on the basis of race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy. DFPA is an equal opportunity/equal access employer fully committed to achieving a diverse workforce, and complies with all federal and Oregon State laws and regulations regarding non-discrimination.